

Blackpool Football Club is recruiting for a driven and ambitious Management Accountant to join the finance team.

This is an exciting opportunity which will involve working across BFC and BFC Hotel. The role is based at Bloomfield Road and you will work alongside the Financial Controller.



Responsibilities:

- Assisting in the production of the monthly management accounts pack.
- Monthly balance sheet reconciliations.
- Posting of journals, including but not limited to: catering & retail stock, deferred revenue, accruals, prepayments.
- Assisting in the preparation of annual budgets and forecasts.
- Assisting in the external audit process.
- Gathering of monthly payroll information in preparation for processing.
- VAT Returns.
- Reporting to external bodies including HMRC and ONS.
- Oversee the purchase and sales ledgers, including posting invoices, credit control, purchase orders.
- Organising and processing payment runs.
- Bank reconciliations.
- Petty cash.

Person Specification:

- Experience within a similar fast-paced role.
- A quick learner with the ability to work independently.
- A strong understanding of the relationship between Balance Sheet/Profit & Loss.
- Process driven.
- Strong excel skills.
- Studying towards AAT/CIMA/ACCA.
- Experience using Xero would be beneficial but is not essential.
- Experience of working within sport is advantageous but is not essential.

Job Offer:

- Competitive Salary.
- Pension contribution.
- Staff discounts.
- An exciting opportunity to work within football.

Closing date:

15/03/2021.

Process to apply:

Please apply by forwarding your CV and covering letter to hr@blackpoolfc.co.uk.

Safeguarding: Blackpool Football Club Ltd and the EFL are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. Posts advertised on this website may require Enhanced Criminal Record Checks and may include checks against the Barred lists, as such it is exempt from the Rehabilitation of Offenders Act (1974). Therefore, all convictions, including spent convictions that have not been subject to filtering by the DBS should be declared.

Equality and Diversity: Employees must at all times carry out their duties with due regard to Blackpool Football Club policies and procedures. The employee must ensure a positive commitment towards equality and diversity treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.